

PRO-SE INSTRUCTIONAL SHEET FOR POST JUDGMENT ACTION FORM 960 MOTION FOR CIVIL CONTEMPT/ENFORCEMENT

Family law forms can be electronically filled out and printed at your convenience at the Florida State Courts website (www.flcourts.org), select Self Help, Family Law Forms.

PLEASE READ CAREFULLY AND FOLLOW INSTRUCTIONS FOR COMPLETING FORM, IF NOT DONE PROPERLY IT MAY DELAY THE PROCESS OF YOUR MOTION

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- ⚡ You must know the other party's **current or last known address**. The Domestic Violence Office **CANNOT** provide you with any information about the other party.
 - ⚡ If you are the **Respondent** Filing a Motion for Civil Contempt/Enforcement, a copy of your notarized motion must be provided to the Petitioner. You may choose to pay \$50 to have the sheriff's office personally serve the other party with motion **OR** you may choose to have the motion certified mail with a return receipt at the postal office for \$5.75 (price may change without notice).
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- ⚡ **Motion for Civil Contempt/Enforcement** can be used to inform the court that the other party is not complying with the court order. You must explain to the court what the party has failed to do.
 - ⚡ You may include proof to support why the other party is in contempt of the court order.
 - **For Example:** Family Nurturing Center log of requested appointments for visitation/exchanges.
 - ⚡ Motion must be **notarized by a notary public** with a valid proof of identification or be stamped by a deputy clerk. Proper identification is necessary.

IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT,
IN AND FOR DUVAL COUNTY, FLORIDA

Case No.: _____

Division: FM-V

_____,
Petitioner,

and

_____,
Respondent.

MOTION FOR CIVIL CONTEMPT/ENFORCEMENT

() Petitioner () Respondent requests that the Court enter an order of civil contempt/enforcement against () Petitioner () Respondent in this case because:

1. A final judgment or order **INJUNCTION FOR PROTECTION AGAINST VIOLENCE** in this case was entered on {date}_____, by {court, city, and state}_____
DUVAL, JACKSONVILLE, FLORIDA.
____ Please indicate here if the judgment or order is not from this Court and attach a copy.

2. This order of the Court required the other party in this case to do or not do the following: {Explain what the other party was ordered to do or not do.} _____

____ Please indicate here if additional pages are attached.

3. The other party in this case has willfully failed to comply with this order of the Court: {Explain what the other party has or has not done.} _____

____ Please indicate here if additional pages are attached.

4. I respectfully request that the Court issue an order holding the above-named person in civil contempt, if appropriate, and/or providing the following relief:

- a. ___ enforcing or compelling compliance with the prior order or judgment;
- b. ___ awarding a monetary judgment;
- c. ___ if a monetary judgment was included in the prior order, issuing a writ of execution or garnishment or other appropriate process;
- d. ___ awarding prejudgment interest;
- e. ___ requiring the other party to pay costs and fees in connection with this motion;
- f. ___ if the other party is found to be in civil contempt, ordering a compensatory fine;
- g. ___ if the other party is found to be in civil contempt, ordering a coercive fine;
- h. ___ if the other party is found to be in civil contempt, ordering incarceration of the other party with a purge;
- i. ___ issuing a writ of possession for real property, writ for possession of personal property, or other appropriate writ;
- j. ___ issuing a writ of bodily attachment if the other party fails to appear at the hearing set on this motion;
- k. ___ requiring the other party to make payments through the central governmental depository;
- l. ___ requiring the support payments to be automatically deducted from the other party's income or funds;
- m. ___ requiring the other party to seek employment;
- n. ___ awarding make-up time-sharing with minor child(ren) as follows *{explain}*: _____

_____ ; and
- o. ___ awarding other relief *{explain}*: _____

_____.

I certify that a copy of this document was: [Choose only one] () mailed () faxed and mailed () hand delivered to the person(s) listed below on *{date}* _____.

Other party or his/her attorney:

Name: _____
Address: _____
City, State, Zip: _____
Fax Number: _____

I understand that I am swearing or affirming under oath to the truthfulness of the claims made above and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated: _____

Signature of Party
Printed Name: _____
Address: _____
City, State, Zip: _____
Telephone Number: _____
Fax Number: _____

STATE OF FLORIDA
COUNTY OF _____

Sworn to or affirmed and signed before me on _____ by _____.

NOTARY PUBLIC or DEPUTY CLERK

[Print, type, or stamp commissioned name of notary or clerk.]

- ___ Personally known
- ___ Produced identification
 - Florida Drivers License
 - Florida Identification Card
- Other Type of identification produced _____

IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in all blanks]

I, {full legal name and trade name of nonlawyer} _____,
a nonlawyer, whose address is {street} _____, {city} _____,
{state} _____, {phone} _____, helped {name} _____,
who is the [**Choose only one**] ___ petitioner or ___ respondent, fill out this form.