

\_\_\_\_\_  
\_\_\_\_\_  
Plaintiff(s),

IN THE \_\_\_\_\_ COURT, FOURTH  
JUDICIAL CIRCUIT, IN AND FOR  
DUVAL COUNTY, FLORIDA

v.

Case No. \_\_\_\_\_  
Division: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Defendant(s).

**SUBPOENA DUCES TECUM WITHOUT DEPOSITION**

THE STATE OF FLORIDA:

TO: \_\_\_\_\_

YOU ARE COMMANDED to appear at \_\_\_\_\_  
\_\_\_\_\_ in \_\_\_\_\_, Florida, on \_\_\_\_\_  
(date), at \_\_\_\_\_ (a.m./p.m.), and to have with you at that time and place the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

These items will be inspected and may be copied at that time. You will not be required to surrender the original items. You have the right to object to the production pursuant to this subpoena at any time before production by giving written notice to the attorney/party whose name appears on this subpoena. **THIS WILL NOT BE A DEPOSITION. NO TESTIMONY WILL BE TAKEN.**

If you fail to:

(1) appear or furnish the records at the time and place specified instead of appearing; or

(2) object to this subpoena,

you may be in contempt of court. You are subpoenaed by the attorney/party whose name appears on this subpoena, and unless excused from this subpoena by the attorney/party or the court, you must respond to this subpoena as directed.

Florida Rules of Civil Procedure Form 1.922(b): When Witness Must Appear and Produce Records;  
Issuance by Clerk.

DATED on \_\_\_\_\_

JODY PHILLIPS  
Clerk of the Court

By: \_\_\_\_\_  
As Deputy Clerk

\_\_\_\_\_  
Signature of Party/Attorney  
Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone No.: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

**If you are a person with a disability who needs any accommodation to respond to this subpoena, you are entitled, at no cost to you, to the provision of certain assistance. Please contact**

\_\_\_\_\_  
\_\_\_\_\_  
*[identify attorney or party taking the deposition by name, address, and telephone number]*  
**at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.**