IN THE CIRCUIT COURT, FOURTH

JUDICIAL CIRCUIT, IN AND FOR

DUVAL COUNTY, FLORIDA

CASE NO.:

DIVISION: CV-E

,

Plaintiff(s),

v.

,

Defendant(s).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/

**DIVISION CV-E UNIFORM 150 DAY CASE MANAGEMENT REPORT**

The goal of this case management report is to “secure the just, speedy, and inexpensive determination” of the action. *See* Fla. R. Civ. P. 1.010. This report is intended to “promote the fair and timely resolution of civil cases.” See In Re: Amendments to Florida Rules of Civil Procedure, 386 So.3d 497 (Fla. 2024).

1. **Meet and Confer – Date(s) and Attendees**

| The parties may conduct the meet and confer in person or by communication technology. See Fla. R. Gen. Prac. & Jud. Admin. 2.530. |
| --- |

The parties conducted the meet and confer on (enter date). (Enter names) attended the meet and confer.

1. **Change in Case Track Assignment**
2. The parties agree that the Court’s initial track assignment is appropriate under Rule 1.200(b):

Yes.

No; instead, the parties agree to this change in track assignment under Rule 1.200(c)(1): (enter change).

No; instead, the parties disagree to a change in track assignment; (enter summary of disagreement and party seeking track change must file a motion to change the track prior to 150-day CMC).

1. **Deadlines and Dates**
2. The parties agree to the Court’s deadlines and dates established in the Court’s template Case Management Order Setting Case for Actual Trial Period and Pretrial Conference and Setting Deadlines for Matters to be Completed Prior to Pretrial Conference published on the Fourth Judicial Circuit’s website:

Yes.

No, instead, the parties request the Court consider the following proposed deadlines and dates:

| **Action or Event** | **Date** |
| --- | --- |
| Service of Complaints | Enter days after filing Complaint |
| Service under extensions | Enter days extended beyond 120 days |
| Filing and Resolution of all motions to amend pleadings | Enter days prior to Pretrial Conference |
| Filing and Resolution of all motions adding new parties | Enter days prior to Pretrial Conference |
| Completion of fact discovery | Enter days prior to Pretrial Conference |
| Filing and Resolution of Fact Discovery Motions | Enter days prior to Pretrial Conference |
| Completion of expert discovery | Enter days prior to Pretrial Conference |
| Filing and Resolution of Expert Discovery Motions | Enter days prior to Pretrial Conference |
| Filing and Resolution of all objections to pleadings | Enter days prior to Pretrial Conference |
| Filing and Resolution of all pretrial motions | Enter days prior to Pretrial Conference |
| Completion of mediation/alternative dispute resolution | Enter days prior to Pretrial Conference |
| Exchange of trial exhibits | Enter days prior to Pretrial Conference |
| Deadline for serving disclosures of retained expert witnesses.  Plaintiff  Defendant  Rebuttal  Sur-rebuttal | Enter days prior to Pretrial Conference  Enter days prior to Pretrial Conference  Enter days prior to Pretrial Conference  Enter days prior to Pretrial Conference  Enter days prior to Pretrial Conference |
| Deadline for serving disclosures of treating physicians and non-retained expert witnesses | Enter days prior to Pretrial Conference |
| Deadline for moving for class certification if applicable | Enter a date |
| Filing and Resolution of any *Daubert* or expert related motions or objections | Enter days prior to Pretrial Conference |
| Deadline for disclosure of surveillance videos | Enter days prior to Pretrial Conference |
| Deadline for disclosure of *Northup* impeachment materials | Enter days prior to Pretrial Conference |
| Filing and service of any dispositive and summary judgment motions | Enter days prior to Pretrial Conference |
| Filing and Resolution of any motion(s) or appropriate pleading(s) to disclose *Fabre* defendants | Enter days prior to Pretrial Conference |
| Filing and Resolution of Motions in Limine | Enter days prior to Pretrial Conference |
| Determination of Admissible Evidence of Medical Treatment of Service Expenses pursuant to Section 768.0427 | Enter days prior to Pretrial Conference |
| Deadline for completing Rule 1.360 Compulsory Medical Examinations | Enter days prior to Pretrial Conference |
| Deadline to file written notices of deposition designations | Enter days prior to Pretrial Conference |
| Deadline to file written notice of objections to deposition designations and counter-designations | Enter days after receiving Deposition Designations |
| Deadline to file written notices of objections to counter deposition designations and counter-counter-designations | Enter days after receiving counter designations |
| Date of Pretrial Conference[[1]](#footnote-1) | If non-jury trial enter date provided by Judicial Assistant. If jury trial, enter published date |
| Trial Period[[2]](#footnote-2)1 | If non-jury trial enter date provided by Judicial Assistant. If jury trial, enter published date |

The trial will last approximately (enter number) (enter hours or days if non-jury) (enter days if jury) and be

jury.

non-jury.

The trial should be expedited and advanced on the docket pursuant to sec. 415.115, Fla. Stat.:

Yes.

No.

The parties disagree to expediting the trial: (enter summary of disagreement and party seeking expedited trial must file appropriate motion prior to 150 day CMC).

1. **Description of the Action**

(In a few sentences, describe the nature of the action and its complexity.)

1. **Discovery Practice**

| The parties should read and familiarize themselves with all Florida Rules of Civil Procedure applicable to discovery, the Fourth Judicial Circuit’s Administrative Orders regarding discovery practice and dispute resolution, Division CV-E Policies and Procedures and Guidelines published on the Fourth Judicial Circuit’s website regarding discovery practice, dispute resolution, and current “Florida Handbook on Civil Discovery Practice” published on the Court’s website and the Florida Bar website. |
| --- |

The parties confirm they will comply with their duty to confer with the opposing party in-person or by communication technology in a good faith effort to resolve any discovery dispute by agreed order before filing a motion and scheduling a hearing.

1. **Certification of Familiarity with Local Rules and Division CV-E Policies, Procedures and Guidelines**

The parties certify that they have read and are familiar with the Fourth Judicial Circuit’s Local Rules and Division CV-E Policies and Procedures and Guidelines.

1. **Signatures**

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Add name of party or counsel Add name of party or counsel

If counsel, add name of client and If counsel, add name of client and

Date of signature Date of signature

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Add name of party or counsel Add name of party or counsel

If counsel, add name of client and If counsel, add name of client and

Date of signature Date of signature

1. All Division CV-E jury trial dates are provided on the Fourth Judicial Circuit’s website. See website: <https://www.jud4.org/Ex-Parte-Procedures-and-Dates>. Non-Jury trial dates are not published and must be scheduled with the Court’s Judicial Assistant. [↑](#footnote-ref-1)
2. [↑](#footnote-ref-2)