

JUDGE SUZANNE BASS DIVISION: FM-F FOURTH JUDICIAL  
CIRCUIT, DUVAL COUNTY, FLORIDA  
EX PARTE DATES

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DUVAL COUNTY COURTHOUSE  
501 West Adams Street  
Hearing Room Number 709

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Please read thoroughly:

**Ex Parte hearings MUST be scheduled with JA**

**November 19 and 26<sup>th</sup>**  
from 9:30 - 10:00

PLEASE DO NOT JOIN/ENTER THE ZOOM IF YOU HAVE NOT **SCHEDULED** A HEARING for ex parte. PLEASE CONTACT JA FOR ZOOM INFORMATION.

Relevant documents for your ex parte hearing, should be emailed as soon as you schedule your ex parte hearing but no later than 1 business days before your scheduled ex parte hearing.

**IF DOCUMENTS ARE NOT RECEIVED 1 BUSINESS DAY PRIOR, THE HEARING WILL BE CANCELLED AND RESCHEDULED**

Please check the website (<http://www.jud4.org/Ex-Parte-Procedures-and-Dates.aspx>), frequently to confirm that changes have not been made to ex parte dates.

**CASES REQUIRING AN INTERPRETER WILL NOT BE HEARD DURING EX PARTE. CONTACT THE JA, by email, TO SCHEDULE THESE.**