

**JUDGE JOHN I. GUY
DIVISION FM-G
HEARING ROOM 742
(904) 255-2428**

**2025 EX-PARTE DATES
9:00 - 10:00a.m.**

Unless otherwise indicated
(Court reporters may enter at their leisure)

February 11th, 13th, 18th, 20th, 27th
March 4th, 6th, 27th
April 1st, 3rd, 8th, 10th, 15th, 17th, 22nd, 24th

Trial Information

February 20 th , Pre-Trial	February 24 th , Trial Week
March 20 th , Pre-Trial	March 24 th , Trial Week
April 24 th , Pre-Trial	April 28 th , Trial Week

EX PARTE: Ex-Parte hearings are scheduled as a time certain. Contact the Judicial Assistant for available dates/times. All **uncontested dissolutions** are heard at ex parte and **MUST** have a checklist fully completed before presenting your case to the Judge. Completion of the Putting Children First is required for Dissolution **and** Paternity actions. Zoom information and telephone numbers will be provided by the Court at the time of scheduling.

In-person appearances are allowed. Any person appearing in-person must have a personal device with Zoom capability.

MOTIONS TO SET FOR TRIAL: Trials will be scheduled at a time certain Case Management Conference via Zoom with the Judge on Ex-Parte dates. The parties shall submit a completed Trial Set Memoranda, including the desired mediator and trial date as an e-mail attachment to jennw@coj.net prior to the Case Management Conference. Any disagreements on mediators or trial dates shall be included in the email along with each party's recommendation.

Default Final Hearings

Default final hearings **must be set** on the calendar for a **10 minute** hearing. This matter cannot be handled during Ex Parte.

**Please visit the Court Website frequently to confirm that changes have not been made to Ex-Parte days.* <http://www.coj.net/departments/fourth-judicial-circuit-court/ex-parte-information.aspx>.

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