

TRIAL SET MEMORANDUM / DIVISION A

(Complete before presenting to the Court)

Today's Date: _____ **Case No.:** _____

Jury Trial ___ **Non-Jury Trial** _____ **Estimated Time for Trial:** _____ days/hours

I. Plaintiff(s) _____

Defendant(s) _____

II. Type of Case: () Personal Injury () Contract () Auto Negligence () Slip and fall
() Medical Malpractice () Condemnation () Other (specify) line below

III. Issue(s): _____

IV. Attorney(s) for Plaintiff(s)

Name: _____
Address: _____

Phone: _____
Email Addresses (counsel/asst): _____

Name: _____
Address: _____

Phone: _____
Email Addresses (counsel/asst): _____

Attorney(s) for Defendant(s)

Name: _____
Address: _____

Phone: _____
Email Addresses (counsel/asst): _____

Name: _____
Address: _____

Phone: _____
Email Addresses (counsel/asst): _____

Desired expert witness disclosure deadlines (number of days before pretrial conference by which Plaintiff/ Defendant must disclose experts):
_____ 120 days/ 90 days _____ 180 days/150 days _____ 240 days / 210 days Other: _____

******TO BE COMPLETED BY COURT******

I. Trial Week: _____
II. Non-Jury Trial _____
Date Certain: _____
III. Mediator: _____

PTC: _____
PTC: _____
PTC: _____

Paragraph 6 _____ / _____
Paragraph 6a _____
Paragraph 10 _____
Paragraph 7 _____