

**FAMILY COURT SERVICES - ROOM 2150
501 WEST ADAMS STREET, JACKSONVILLE, FL 32202
(904) 255-1060**

**CHECKLIST FOR:
PETITION FOR ADOPTION OF ADULT BY STEPPARENT**

You may obtain the following forms at:

www.flcourts.org - **(select)** – Self Help, Family Law Forms

ALL FORMS MUST BE COMPLETED TO START YOUR CASE

- Form 12.981(c)(1)
 - Petition for Adoption of Adult by Stepparent
- Form 12.981(a)(2)
 - Stepparent Adopt: Consent of Adoptee
- Form 12.981(c)(2)
 - Stepparent Adoption: Consent of Adoptee’s Spouse (if married)
- Local Form (Attached)
 - Final Judgment of Adoption of Adult by Stepparent
- Form 12.900(h) (Must be Filed)
 - Notice of Related Cases
- Birth Certificate
 - Certified copy of adult’s birth certificate
- Proof of Florida Residency
 - (Florida Driver’s License/Identification, Voter Registration Card)
- Form 12.914 Certificate of Service acknowledging notice of filing petition or **COPY** of Death Certificate if parent(s) are deceased. (#7 on Petition)

INSTRUCTIONS:

1. **Fully complete** the above forms.
2. Make sure the appropriate forms are **notarized**.
3. Make **two (2) copies** of each form.
4. File your **original documents** with the **Family Law Clerk of Courts Room 2474 - 2nd floor.**

IN THE CIRCUIT COURT OF THE FOURTH JUDICIAL CIRCUIT,
IN AND FOR DUVAL COUNTY, FLORIDA

Case No.:
Division: FM-

IN THE MATTER OF THE ADOPTION OF

FINAL JUDGMENT OF ADOPTION OF ADULT BY STEPPARENT

Upon consideration of the Petition for Adoption of Adult by Stepparent and the evidence presented, the Court finds that:

1. The Court has subject matter jurisdiction over the Petition for Adoption of Adult by Stepparent.
2. The Court has jurisdiction over the adults subject to the Petition for Adoption of Adult by Stepparent.
3. Petitioner desires the permanent responsibility of a parent in this adoption.
4. _____ The birth or legal parents with intact parental rights have been properly noticed of this action.

OR

_____ The adult adoptee's birth or legal mother
_____ with intact parental rights has been properly noticed of this action.
_____ is deceased. A certified copy of the death certificate is attached.
_____ previously had her parental rights terminated by a court of competent jurisdiction.

_____ The adult adoptee's birth or legal father
_____ with intact parental rights has been properly noticed of this action.
_____ is deceased. A certified copy of the death certificate is attached.
_____ previously had her parental rights terminated by a court of competent jurisdiction.

5. _____ The Adult adoptee is unmarried

OR

_____ The consent of the Adult Adoptee's Spouse is attached.

_____ The Adult Adoptee's Spouse refuses to consent. The court has considered the reasons therefore and has found the withholding of consent to be unreasonable.

6. The best interest of the adult will be promoted by the adoption.
7. The Adult adoptee is (are) suitable for adoption by Petitioner.

NOW, THEREFORE, IT IS ORDERED that:

1. The adult adoptee subject to the Petition is (are) declared to be the legal child(ren) of Petitioner,
_____.
2. The adult adoptee shall be the child(ren) and legal heir(s) at law of Petitioner,
_____, and shall be entitled to all rights and privileges, and subject to all obligations, of child(ren) born of Petitioner.
3. All legal relations between the adoptee(s) and the parent whose rights are being terminated and between the adoptee(s) and the relatives of that parent are terminated by this adoption, as are all parental rights and responsibilities of that birth parent.
4. This Final Judgment of Adoption creates a relationship between the adoptee(s) and Petitioner and all relatives of Petitioner that would have existed if the adoptee(s) was (were) a blood descendant of the Petitioner, born within wedlock, entitled to all rights and privileges thereof, and subject to all obligations of a child being born to Petitioner.
5. The adult adoptee shall hereafter be known as *{full legal name(s)}*:

DONE AND ORDERED at _____, Florida on _____.

CIRCUIT JUDGE

I certify that a copy of *{name of document(s)}* **Final Judgment of Adoption of Adult by Stepparent** was () mailed () faxed and mailed () e-mailed () hand-delivered to the parties and any persons or entities listed below on *{date}* _____.

By: Clerk of Court, Designee, or Judicial Assistant

Petitioners (or their attorney)
Other: _____