



CIRCUIT COURT  
FOURTH JUDICIAL CIRCUIT OF FLORIDA

HONORABLE JAMES H. DANIEL  
Circuit Judge

NASSAU COUNTY COURTHOUSE  
Robert M. Foster Justice Center

March 24, 2020

TO: The Honorable Mark H. Mahon, Chief Judge, Fourth Judicial Circuit  
The Honorable Steven M. Fahlgren, Circuit Court Judge  
The Honorable Wesley R. Poole, County Court Judge  
The Honorable John A. Crawford, Clerk of Court  
Capt. Paula J. DeLuca, Nassau County Jail/Courthouse  
Sgt. Ken Davis, Nassau County Courthouse Bailiff  
Nassau County Bar Association

FROM: The Honorable James H. Daniel, Administrative Judge

RE: Temporary Procedures Related to Juvenile Dependency and Delinquency Cases

---

Please find attached Administrative Order No: 2020-6.

IN THE CIRCUIT COURT, FOURTH JUDICIAL  
CIRCUIT, IN AND FOR NASSAU COUNTY FLORIDA

**ADMINISTRATIVE ORDER NO: 2020-6**

**RE: TEMPORARY PROCEDURES RELATED TO JUVENILE CASES**

WHEREAS, the Administrative Judge for Nassau County, Florida in Administrative Order No.: 2020-1 temporarily suspended all proceedings in Juvenile Delinquency Court (CJ case numbers) and Dependency Court (DP case numbers) for two weeks beginning on March 16, 2020 due to the COVID-19 emergency;

WHEREAS, the COVID-19 emergency remains and will so for the foreseeable future;

WHEREAS, the normal courtroom procedures used to handle both the Juvenile Delinquency Court and Dependency Court dockets do not comply with CDC guidelines and would risk the health and safety of the attorneys, caseworkers, children, parents, and court personnel;

WHEREAS, the divisions handling juvenile cases, circuit-wide, have moved to conducting their dockets by remote video conference;

**NOW THEREFORE**, by the authority vested in the undersigned, **IT IS ORDERED:**

1. All proceedings in the Juvenile Delinquency and Dependency Courts shall be conducted remotely by video conference using the Zoom Application.
2. Only a representative from the Clerk of the Courts and a court reporter shall be present with the presiding judge in chambers during these proceedings.
3. It is the responsibility of each attorney appearing before these courts to coordinate their remote appearance with the presiding judge's office and the appearance of their client.
4. Family members may attend Juvenile Delinquency proceedings separately via the Zoom Application, but should name themselves on the Zoom Application as mother, father,

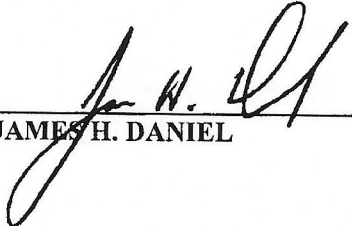
guardian of each child for ease of use. For example, Father John Smith would be the name used by the father of John Smith.

4. Staffing of Juvenile Delinquency proceedings shall also be by Zoom and shall begin promptly at 1:00 p.m. on the dates of each Juvenile Delinquency Proceeding in Nassau County.

5. In an emergency, counsel and their clients may appear in Juvenile Delinquency proceedings by telephone by calling 904-548-4940.

6. The provisions of this Administrative Order shall control over any contrary provisions contained in Administrative Order 2020-1.

**DONE AND ORDERED** in Chambers at Yulee, Nassau County, Florida, this the 24<sup>TH</sup> day of March, 2020.

  
\_\_\_\_\_  
JAMES H. DANIEL