

**FORECLOSURE MATTERS (DIVISION FC-C)
REQUEST FOR HEARING TIME AND DATE**

Requesting Firm: _____

Firm contact person's name, telephone number and e-mail address

Local counsel's name, telephone number and e-mail address

Please provide the following information:

Case number: _____

Case style: _____

Motion/Notice: _____

Date Motion/Notice filed: _____

Amount of time requested: _____

Plaintiff's attorney: _____(name)
_____(email address)
_____(telephone number)

Defendant's attorney: _____(name)
_____(email address)
_____(telephone number)

If you have multiple cases, please use a separate form.

ORDERS SETTING NON-JURY TRIAL MUST BE SUBMITTED TO THE COURT FOLLOWING OUR DIVISION PROCEDURES AND WITHIN FIVE (5) DAYS AFTER SCHEDULING THE NON-JURY TRIAL.

ALL NOTICES OF HEARING MUST STATE THE NAME AND TELEPHONE NUMBER OF LOCAL COUNSEL ON THE CASE, IF ANY, IN ADDITION TO FIRM COUNSEL. FIRM AND LOCAL COUNSEL MAY RESCHEDULE A HEARING WITH OPPOSING COUNSEL DUE TO A SCHEDULING CONFLICT AND SUBMIT A REQUEST FOR HEARING TIME AND DATE FORM TO DANIELLE ALLEYNE AT DALLEYNE@COJ.NET IF LESS THAN ONE HOUR OR TO LINDA BLACKMAN AT LBLACKMAN@COJ.NET IF LONGER THAN ONE HOUR. ANY CONFLICT IN DATE/TIME MUST BE RESOLVED BY PLAINTIFF'S COUNSEL AND COMMUNICATED TO THE COURT.

HEARING TO BE SET IN:

Courtroom 510 _____ (if less than one hour)

Hearing Room 734 _____ (if more than one hour)

After completely filling out this form, please e-mail the form to Danielle Alleyne (if less than one hour) or Linda Blackman (if more than one hour) and a confirmation email will be sent with your hearing/non-jury trial date and time.

Duval County Unified Courthouse
501 W. Adams Street
Jacksonville, Florida 32202

Danielle Alleyne
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Linda Blackman
Judicial Assistant
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